



# REQUEST AUTHORIZATION FORM

**FAX COMPLETED REQUEST AUTHORIZATION FORM TO 855-244-2401**

(Or) Order & View Request Online 24/7/365- Login at [TenantReports.com](http://TenantReports.com)

Toll Free Phone Support 855-244-2400 M-F 9am to 9pm EST and Sat 11am to 5pm

Email support at [Requests@TenantReports.com](mailto:Requests@TenantReports.com)

## Applicant Information and Signature Release

**PRINT CLEARLY** - \*All fields are **REQUIRED**

(Note: Tenant requests are per applicant and not filed jointly per bureau compliance)

\*Applicant **Full** Name: \_\_\_\_\_  
First Middle Last

\*SSN#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ \*DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Address: \_\_\_\_\_ APT # \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

Former Address (if **NOT** at present address for 2 years):

\*Address: \_\_\_\_\_ \*APT # \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

\*Monthly Income: \_\_\_\_\_

\*Proposed Monthly Rent: \_\_\_\_\_

Driver's License # (if requesting Driver's License History Report):

\_\_\_\_\_

I authorize the named below to obtain a credit report, criminal report, and or eviction check, on me, through **TenantReports.com** for tenant screening purposes.

\*Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_

**To Be Completed by TenantReports.com  
Client (Requestor) ONLY:**

\*Client ID # \_\_\_\_\_

\*Requested by \_\_\_\_\_  
First Last

\*Phone # \_\_\_\_\_

\*Reply Fax # \_\_\_\_\_

### \* Required Fields

Please "X" Requested Service(s)  :

Statewide Bundle.....

Nationwide Bundle.....

Background Bundle (No Credit Data)...

All Bundles include: Eviction record, criminal record, 50 state sex offender search, SSN# verification and address history. TransUnion credit report w/score or Tenant Score Card also included (except Background Bundle). Call for credit report details- viewing/printing detailed reports available with approved onsite office inspection.

### Credit Reports w/score

TransUnion Credit Report.....

Experian Credit Report.....

Equifax Credit Report.....

\*Tenant Score Card.....

\*Pass /Fail Based on credit report findings and risk threshold established in Tenant Score Card set-up

Pre-Employment Credit Report.....

Canadian Report.....

Business Credit Report.....

(EIN#) \_\_\_\_\_

### Criminal Background

Statewide Criminal Check.....

Nationwide Criminal Check.....

County Criminal Check.....

(Specify County) \_\_\_\_\_

Global Criminal Check.....

Federal Criminal Record.....

(Specify Jurisdiction) \_\_\_\_\_

### Eviction Reports

Statewide Eviction.....

Nationwide Eviction.....

### Other Checks

SSN# Verification.....

Prev. Landlord Verification.....

Employment Verification.....

Driver's License History.....

PeopleFinder Service.....